

# Management Report

Demo Company (Global)

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# Profit and Loss

Demo Company (Global)

For the year ended 31 December 2020

2020

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## Trading Income

Sales	22,973.18
<b>Total Trading Income</b>	<b>22,973.18</b>

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## Cost of Sales

Purchases	775.98
<b>Total Cost of Sales</b>	<b>775.98</b>

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## Gross Profit

**22,197.20**

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## Operating Expenses

Advertising	9,657.05
Bank Fees	30.00
Cleaning	110.00
Consulting & Accounting	87.00
Entertainment	1,553.60
Freight & Courier	105.50
General Expenses	166.28
Light, Power, Heating	335.82
Motor Vehicle Expenses	654.36
Office Expenses	812.59
Printing & Stationery	94.41
Rent	3,273.66
Repairs and Maintenance	1,896.70
Telephone & Internet	134.75
Travel - National	255.80
<b>Total Operating Expenses</b>	<b>19,167.52</b>

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## Net Profit

**3,029.68**

# Balance Sheet

## Demo Company (Global) As at 31 December 2020

31 DEC 2020 NOTES

### Assets

#### Non-Current Assets

Business Bank Account	1,760.54
Computer Equipment	3,774.49
Office Equipment	923.79
<b>Total Non-Current Assets</b>	<b>6,458.82</b>

#### Current Assets

Accounts Receivable	9,194.51
<b>Total Current Assets</b>	<b>9,194.51</b>

**Total Assets** 15,653.33

### Equity and Liabilities

#### Equity

Current Year Earnings	3,029.68
<b>Total Equity</b>	<b>3,029.68</b>

#### Liabilities

##### Current Liabilities

Accounts Payable	8,386.76
Historical Adjustment	4,130.98
Sales Tax	(10.04)
Unpaid Expense Claims	115.95
<b>Total Current Liabilities</b>	<b>12,623.65</b>

**Total Liabilities** 12,623.65

**Total Equity and Liabilities** 15,653.33

# Account Transactions

## Demo Company (Global)

For the period 1 January 2020 to 31 December 2020

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
<b>Accounts Payable</b>						
<b>Opening Balance</b>				-	-	-
8 Jun 2020	Payable Invoice	Xero	AP	-	31.39	31.39
8 Jun 2020	Payable Payment	Payment: Xero	AP	31.39	-	-
11 Jun 2020	Payable Invoice	PowerDirect	Rpt	-	119.08	119.08
11 Jun 2020	Payable Invoice	Truxton Property Management	RENT	-	1,181.25	1,300.33
12 Jun 2020	Payable Invoice	Net Connect	Rpt	-	44.92	1,345.25
19 Jun 2020	Payable Invoice	Central Copiers	945-OCon	-	1,063.56	2,408.81
20 Jun 2020	Payable Invoice	Net Connect	9781	-	1,463.88	3,872.69
21 Jun 2020	Payable Invoice	Swanston Security	AP	-	59.54	3,932.23
21 Jun 2020	Payable Payment	Payment: PowerDirect	Rpt	119.08	-	3,813.15
21 Jun 2020	Payable Invoice	MCO Cleaning Services	5679	-	119.08	3,932.23
21 Jun 2020	Payable Payment	Payment: Truxton Property Management	RENT	1,181.25	-	2,750.98
21 Jun 2020	Payable Invoice	PC Complete		-	1,953.37	4,704.35
21 Jun 2020	Payable Payment	Payment: Net Connect	Rpt	44.92	-	4,659.43
21 Jun 2020	Payable Payment	Payment: PC Complete		1,682.74	-	2,976.69
21 Jun 2020	Payable Invoice	SMART Agency	SM0195	-	2,000.00	4,976.69
27 Jun 2020	Payable Credit Note Allocation	PC Complete	OG laptop	-	270.63	5,247.32
27 Jun 2020	Payable Credit Note Allocation	PC Complete	OG laptop	270.63	-	4,976.69
27 Jun 2020	Payable Payment	Payment: Central Copiers	945-OCon	900.00	-	4,076.69
27 Jun 2020	Payable Credit Note Allocation	Swanston Security	Refund	-	25.44	4,102.13
27 Jun 2020	Payable Credit Note Allocation	Swanston Security	Refund	25.44	-	4,076.69
27 Jun 2020	Payable Payment	Payment: Swanston Security	AP	34.10	-	4,042.59
27 Jun 2020	Payable Credit Note	PC Complete	OG laptop	270.63	-	3,771.96
27 Jun 2020	Payable Credit Note	Swanston Security	Refund	25.44	-	3,746.52
27 Jun 2020	Payable Payment	Payment: MCO Cleaning Services	5679	119.08	-	3,627.44
30 Jun 2020	Payable Payment	Payment: Net Connect	9781	1,463.88	-	2,163.56
2 Jul 2020	Payable Invoice	PC Complete	OG laptop	-	270.63	2,434.19
2 Jul 2020	Payable Payment	Payment: PC Complete	OG laptop	270.63	-	2,163.56
9 Jul 2020	Payable Payment	Payment: Xero	AP	31.39	-	2,132.17
9 Jul 2020	Payable Invoice	Xero	AP	-	31.39	2,163.56
12 Jul 2020	Payable Invoice	Hoyt Productions	08-4123	-	5,953.75	8,117.31
12 Jul 2020	Payable Invoice	Truxton Property Management	RENT	-	1,181.25	9,298.56
12 Jul 2020	Payable Invoice	PowerDirect	Rpt	-	135.85	9,434.41
12 Jul 2020	Payable Invoice	Carlton Functions	Dep	-	1,500.00	10,934.41
13 Jul 2020	Payable Invoice	Net Connect	Rpt	-	46.82	10,981.23
22 Jul 2020	Payable Payment	Payment: Net Connect	Rpt	46.82	-	10,934.41

Account Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
22 Jul 2020	Payable Payment	Payment: Carlton Functions	Dep	1,500.00	-	9,434.41
22 Jul 2020	Payable Payment	Payment: Truxton Property Management	RENT	1,181.25	-	8,253.16
22 Jul 2020	Payable Invoice	ABC Furniture	710	-	1,000.00	9,253.16
22 Jul 2020	Payable Invoice	Swanston Security	AP	-	59.54	9,312.70
22 Jul 2020	Payable Payment	Payment: PowerDirect	Rpt	135.85	-	9,176.85
22 Jul 2020	Payable Payment	Payment: ABC Furniture	710	1,000.00	-	8,176.85
22 Jul 2020	Payable Payment	Payment: Hoyt Productions	08-4123	5,953.75	-	2,223.10
1 Aug 2020	Payable Invoice	Truxton Property Management	RENT	-	1,181.25	3,404.35
1 Aug 2020	Payable Invoice	SMART Agency	SM0210	-	2,500.00	5,904.35
1 Aug 2020	Payable Payment	Payment: Truxton Property Management	RENT	1,181.25	-	4,723.10
6 Aug 2020	Payable Invoice	Bayside Club		-	130.00	4,853.10
6 Aug 2020	Payable Invoice	PC Complete		-	2,132.51	6,985.61
7 Aug 2020	Payable Invoice	Gateway Motors		-	411.35	7,396.96
8 Aug 2020	Payable Invoice	Young Bros Transport		-	125.03	7,521.99
8 Aug 2020	Payable Invoice	Xero	AP	-	31.39	7,553.38
8 Aug 2020	Payable Payment	Payment: Gateway Motors		411.35	-	7,142.03
9 Aug 2020	Payable Invoice	Bayside Wholesale	GB1-White	-	840.00	7,982.03
11 Aug 2020	Payable Invoice	PowerDirect	Rpt	-	108.60	8,090.63
12 Aug 2020	Payable Invoice	Net Connect	Rpt	-	54.13	8,144.76
12 Aug 2020	Payable Invoice	Capital Cab Co	CS815	-	242.00	8,386.76
<b>Total Accounts Payable</b>				<b>17,880.87</b>	<b>26,267.63</b>	<b>8,386.76</b>
<b>Closing Balance</b>				<b>-</b>	<b>8,386.76</b>	<b>8,386.76</b>

Accounts Receivable

<b>Opening Balance</b>				<b>-</b>	<b>-</b>	<b>-</b>
10 Jun 2020	Receivable Invoice	City Limousines	P/O 9711	250.00	-	250.00
11 Jun 2020	Receivable Invoice	Rex Media Group	Monthly Support	541.25	-	791.25
11 Jun 2020	Receivable Invoice	Hamilton Smith Ltd	Monthly Support	541.25	-	1,332.50
11 Jun 2020	Receivable Invoice	Young Bros Transport	Monthly Support	541.25	-	1,873.75
11 Jun 2020	Receivable Invoice	Port & Philip Freight	Monthly Support	541.25	-	2,415.00
12 Jun 2020	Receivable Invoice	Hamilton Smith Ltd	Monthly Support	541.25	-	2,956.25
13 Jun 2020	Receivable Invoice	Bank West	Training	1,299.00	-	4,255.25
14 Jun 2020	Receivable Invoice	City Agency	Workshop	593.23	-	4,848.48
19 Jun 2020	Receivable Invoice	Boom FM	Training	541.25	-	5,389.73
20 Jun 2020	Receivable Payment	Payment: Port & Philip Freight	Monthly Support	-	541.25	4,848.48
20 Jun 2020	Receivable Payment	Payment: Hamilton Smith Ltd	Monthly Support	-	541.25	4,307.23
20 Jun 2020	Receivable Invoice	Ridgeway University	P/O CRM08-12	6,187.50	-	10,494.73
20 Jun 2020	Receivable Payment	Payment: Rex Media Group	Monthly Support	-	541.25	9,953.48
20 Jun 2020	Receivable Payment	Payment: Young Bros Transport	Monthly Support	-	541.25	9,412.23
21 Jun 2020	Receivable Payment	Payment: Bank West	Training	-	1,299.00	8,113.23
25 Jun 2020	Receivable Invoice	Petrie McCloud Watson & Associates	Portal Proj	1,407.25	-	9,520.48
25 Jun 2020	Receivable Payment	Payment: City Agency	Workshop	-	593.23	8,927.25
27 Jun 2020	Receivable Invoice	City Limousines	P/O 9711	216.50	-	9,143.75
30 Jun 2020	Receivable Invoice	City Limousines	Book	21.70	-	9,165.45

Account Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
30 Jun 2020	Receivable Invoice	Boom FM	Training	1,082.50	-	10,247.95
30 Jun 2020	Receivable Credit Note Allocation	Boom FM	Training	541.25	-	10,789.20
30 Jun 2020	Receivable Credit Note Allocation	Boom FM	Training	-	541.25	10,247.95
30 Jun 2020	Receivable Credit Note	Boom FM	Training	-	541.25	9,706.70
2 Jul 2020	Receivable Invoice	DIISR - Small Business Services	Yr Ref W08-143	838.94	-	10,545.64
12 Jul 2020	Receivable Invoice	Rex Media Group	Monthly Support	541.25	-	11,086.89
12 Jul 2020	Receivable Payment	Payment: Ridgeway University	P/O CRM08-12	-	6,187.50	4,899.39
12 Jul 2020	Receivable Payment	Payment: DIISR - Small Business Services	Yr Ref W08-143	-	568.31	4,331.08
12 Jul 2020	Receivable Invoice	Hamilton Smith Ltd	Monthly Support	541.25	-	4,872.33
12 Jul 2020	Receivable Payment	Payment: DIISR - Small Business Services	Yr Ref W08-143	-	216.50	4,655.83
12 Jul 2020	Receivable Payment	Payment: Boom FM	Training	-	1,082.50	3,573.33
12 Jul 2020	Receivable Invoice	DIISR - Small Business Services	Yr Ref W08-143	238.20	-	3,811.53
12 Jul 2020	Receivable Invoice	Port & Philip Freight	Monthly Support	541.25	-	4,352.78
12 Jul 2020	Receivable Payment	Payment: Petrie McCloud Watson & Associates	Portal Proj	-	1,407.25	2,945.53
12 Jul 2020	Receivable Invoice	Young Bros Transport	Monthly Support	541.25	-	3,486.78
17 Jul 2020	Receivable Credit Note Allocation	DIISR - Small Business Services	Yr Ref W08-143	21.70	-	3,508.48
17 Jul 2020	Receivable Credit Note Allocation	DIISR - Small Business Services	Yr Ref W08-143	-	21.70	3,486.78
17 Jul 2020	Receivable Credit Note	DIISR - Small Business Services	Yr Ref W08-143	-	21.70	3,465.08
21 Jul 2020	Receivable Invoice	Ridgeway University	P/O CRM08-12	6,187.50	-	9,652.58
22 Jul 2020	Receivable Payment	Payment: Hamilton Smith Ltd	Monthly Support	-	541.25	9,111.33
22 Jul 2020	Receivable Credit Note Allocation	Hamilton Smith Ltd	Monthly Support	-	541.25	8,570.08
22 Jul 2020	Receivable Credit Note Allocation	Hamilton Smith Ltd	Monthly Support	541.25	-	9,111.33
22 Jul 2020	Receivable Credit Note	Hamilton Smith Ltd	Monthly Support	-	541.25	8,570.08
22 Jul 2020	Receivable Payment	Payment: Young Bros Transport	Monthly Support	-	541.25	8,028.83
22 Jul 2020	Receivable Payment	Payment: Rex Media Group	Monthly Support	-	541.25	7,487.58
22 Jul 2020	Receivable Payment	Payment: Port & Philip Freight	Monthly Support	-	541.25	6,946.33
6 Aug 2020	Receivable Invoice	City Limousines	P/O 9711	703.63	-	7,649.96
11 Aug 2020	Receivable Invoice	Marine Systems	Ref MK815	396.00	-	8,045.96
11 Aug 2020	Receivable Invoice	Basket Case	INV-0026	914.55	-	8,960.51
11 Aug 2020	Receivable Invoice	Bayside Club	GB1-White	234.00	-	9,194.51
<b>Total Accounts Receivable</b>				<b>27,087.20</b>	<b>17,892.69</b>	<b>9,194.51</b>
<b>Closing Balance</b>				<b>9,194.51</b>	<b>-</b>	<b>9,194.51</b>

**Advertising**

21 Jun 2020	Payable Invoice	SMART Agency - Design concepts for Oaktown Business Leader ad series	SM0195	1,847.58	-	1,847.58
12 Jul 2020	Payable Invoice	Hoyt Productions - 20-second still frame ad shown in 5 city cinemas 5 times each	08-4123	5,500.00	-	7,347.58
1 Aug 2020	Payable Invoice	SMART Agency - Prototype media banner & print	SM0210	2,309.47	-	9,657.05

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
		mockups for Oaktown Business Leader ad series				
<b>Total Advertising</b>				<b>9,657.05</b>	<b>-</b>	<b>9,657.05</b>
<b>Bank Fees</b>						
1 Jun 2020	Spend Money	Ridgeway Bank - Bank fee	Fee	15.00	-	15.00
2 Jul 2020	Spend Money	Ridgeway Bank - Bank fee	Fee	15.00	-	30.00
<b>Total Bank Fees</b>				<b>30.00</b>	<b>-</b>	<b>30.00</b>
<b>Business Bank Account</b>						
<b>Opening Balance</b>				-	-	-
22 May 2020	Conversion Balance Journal	Conversion Balance		4,130.98	-	4,130.98
1 Jun 2020	Spend Money	Ridgeway Bank	Fee	-	15.00	4,115.98
6 Jun 2020	Spend Money	Office Supplies Company	Eft	-	23.50	4,092.48
8 Jun 2020	Payable Payment	Payment: Xero	AP	-	31.39	4,061.09
8 Jun 2020	Spend Money	Espresso 31		-	16.00	4,045.09
11 Jun 2020	Spend Money	Woolworths Market		-	65.20	3,979.89
15 Jun 2020	Spend Money	Brunswick Petals	Gift	-	50.00	3,929.89
18 Jun 2020	Spend Money	Berry Brew		-	15.60	3,914.29
20 Jun 2020	Receivable Payment	Payment: Port & Philip Freight	INV-0003	541.25	-	4,455.54
20 Jun 2020	Receivable Payment	Payment: Hamilton Smith Ltd	INV-0001	541.25	-	4,996.79
20 Jun 2020	Spend Money	Melrose Parking	Chq 409	-	148.50	4,848.29
20 Jun 2020	Receivable Payment	Payment: Rex Media Group	INV-0004	541.25	-	5,389.54
20 Jun 2020	Receivable Payment	Payment: Young Bros Transport	INV-0002	541.25	-	5,930.79
21 Jun 2020	Payable Payment	Payment: PowerDirect	FP089876	-	119.08	5,811.71
21 Jun 2020	Payable Payment	Payment: Truxton Property Management	FP089876	-	1,181.25	4,630.46
21 Jun 2020	Payable Payment	Payment: Net Connect	FP089876	-	44.92	4,585.54
21 Jun 2020	Payable Payment	Payment: PC Complete	FP089876	-	1,682.74	2,902.80
21 Jun 2020	Receivable Payment	Payment: Bank West	INV-0008	1,299.00	-	4,201.80
25 Jun 2020	Receivable Payment	Payment: City Agency	INV-0007	593.23	-	4,795.03
27 Jun 2020	Expense Claim Payment	Payment: Orlena Greenville		-	34.90	4,760.13
27 Jun 2020	Payable Payment	Payment: Central Copiers	FP101897	-	900.00	3,860.13
27 Jun 2020	Payable Payment	Payment: Swanston Security	FP101897	-	34.10	3,826.03
27 Jun 2020	Payable Payment	Payment: MCO Cleaning Services	FP101897	-	119.08	3,706.95
30 Jun 2020	Payable Payment	Payment: Net Connect	Ref 0293	-	1,463.88	2,243.07
2 Jul 2020	Payable Payment	Payment: PC Complete	OG laptop	-	270.63	1,972.44
2 Jul 2020	Spend Money	Ridgeway Bank	Fee	-	15.00	1,957.44
9 Jul 2020	Payable Payment	Payment: Xero	Ref 08162	-	31.39	1,926.05
12 Jul 2020	Spend Money	Woolworths Market		-	34.10	1,891.95
12 Jul 2020	Receivable Payment	Payment: Ridgeway University	INV-0009	6,187.50	-	8,079.45
12 Jul 2020	Receivable Payment	Payment: DIISR - Small Business Services	INV-0016	568.31	-	8,647.76
12 Jul 2020	Expense Claim Payment	Payment: Orlena Greenville		-	29.50	8,618.26
12 Jul 2020	Receivable Payment	Payment: DIISR - Small Business Services	INV-0022	216.50	-	8,834.76



Account Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
12 Jul 2020	Receivable Payment	Payment: Boom FM	INV-0013	1,082.50	-	9,917.26
12 Jul 2020	Spend Money	Orlena Greenville		-	29.50	9,887.76
12 Jul 2020	Receivable Payment	Payment: Petrie McCloud Watson & Associates	INV-0011	1,407.25	-	11,295.01
13 Jul 2020	Spend Money	Melrose Parking		-	148.50	11,146.51
15 Jul 2020	Spend Money	Office Supplies Company		-	49.20	11,097.31
21 Jul 2020	Spend Money	24 Locks		-	69.50	11,027.81
21 Jul 2020	Spend Money	Berry Brew		-	22.00	11,005.81
22 Jul 2020	Receivable Payment	Payment: Hamilton Smith Ltd	INV-0018	541.25	-	11,547.06
22 Jul 2020	Payable Payment	Payment: Net Connect	Rpt	-	46.82	11,500.24
22 Jul 2020	Payable Payment	Payment: Carlton Functions	Dep	-	1,500.00	10,000.24
22 Jul 2020	Payable Payment	Payment: Truxton Property Management	RENT	-	1,181.25	8,818.99
22 Jul 2020	Receivable Payment	Payment: Young Bros Transport	INV-0019	541.25	-	9,360.24
22 Jul 2020	Payable Payment	Payment: PowerDirect	Rpt	-	135.85	9,224.39
22 Jul 2020	Receivable Payment	Payment: Rex Media Group	INV-0021	541.25	-	9,765.64
22 Jul 2020	Payable Payment	Payment: ABC Furniture	710	-	1,000.00	8,765.64
22 Jul 2020	Payable Payment	Payment: Hoyt Productions	08-4123	-	5,953.75	2,811.89
22 Jul 2020	Receivable Payment	Payment: Port & Philip Freight	INV-0020	541.25	-	3,353.14
1 Aug 2020	Payable Payment	Payment: Truxton Property Management	RENT	-	1,181.25	2,171.89
8 Aug 2020	Payable Payment	Payment: Gateway Motors		-	411.35	1,760.54
<b>Total Business Bank Account</b>				<b>19,815.27</b>	<b>18,054.73</b>	<b>1,760.54</b>
<b>Closing Balance</b>				<b>1,760.54</b>	<b>-</b>	<b>1,760.54</b>

**Cleaning**

21 Jun 2020	Payable Invoice	MCO Cleaning Services - Office Cleaning for month	5679	110.00	-	110.00
<b>Total Cleaning</b>				<b>110.00</b>	<b>-</b>	<b>110.00</b>

**Computer Equipment**

<b>Opening Balance</b>				<b>-</b>	<b>-</b>	<b>-</b>
21 Jun 2020	Payable Invoice	PC Complete - Laptop (Oliver)		1,804.50	-	1,804.50
6 Aug 2020	Payable Invoice	PC Complete - Laptop (Tracy)		1,969.99	-	3,774.49
<b>Total Computer Equipment</b>				<b>3,774.49</b>	<b>-</b>	<b>3,774.49</b>
<b>Closing Balance</b>				<b>3,774.49</b>	<b>-</b>	<b>3,774.49</b>

**Consulting & Accounting**

8 Jun 2020	Payable Invoice	Xero - Monthly subscription	AP	29.00	-	29.00
9 Jul 2020	Payable Invoice	Xero - Monthly subscription	AP	29.00	-	58.00
8 Aug 2020	Payable Invoice	Xero - Monthly subscription	AP	29.00	-	87.00
<b>Total Consulting &amp; Accounting</b>				<b>87.00</b>	<b>-</b>	<b>87.00</b>

**Entertainment**

8 Jun 2020	Spend Money	Espresso 31 - Team coffees		16.00	-	16.00
18 Jun 2020	Spend Money	Berry Brew - Team coffee		15.60	-	31.60

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
12 Jul 2020	Payable Invoice	Carlton Functions - Deposit on venue hire for client function	Dep	1,500.00	-	1,531.60
21 Jul 2020	Spend Money	Berry Brew		22.00	-	1,553.60
<b>Total Entertainment</b>				<b>1,553.60</b>	<b>-</b>	<b>1,553.60</b>
<b>Freight &amp; Courier</b>						
8 Aug 2020	Payable Invoice	Young Bros Transport - Delivery of new reception desk		115.50	-	115.50
11 Aug 2020	Receivable Invoice	Bayside Club - Delivery charge	GB1-White	-	10.00	105.50
<b>Total Freight &amp; Courier</b>				<b>115.50</b>	<b>10.00</b>	<b>105.50</b>
<b>General Expenses</b>						
15 Jun 2020	Spend Money	Brunswick Petals - Bouquet for client	Gift	46.19	-	46.19
6 Aug 2020	Payable Invoice	Bayside Club - Room hire		120.09	-	166.28
<b>Total General Expenses</b>				<b>166.28</b>	<b>-</b>	<b>166.28</b>
<b>Historical Adjustment</b>						
<b>Opening Balance</b>				-	-	-
22 May 2020	Conversion Balance Journal	Conversion Balance		-	4,130.98	4,130.98
<b>Total Historical Adjustment</b>				<b>-</b>	<b>4,130.98</b>	<b>4,130.98</b>
<b>Closing Balance</b>				<b>-</b>	<b>4,130.98</b>	<b>4,130.98</b>
<b>Inventory</b>						
<b>Opening Balance</b>				-	-	-
12 Aug 2020		Inventory Opening Balance		-	80.00	(80.00)
12 Aug 2020		Inventory Opening Balance		80.00	-	-
12 Aug 2020		Inventory Opening Balance		-	100.00	(100.00)
12 Aug 2020		Inventory Opening Balance		140.00	-	40.00
12 Aug 2020		Inventory Opening Balance		100.00	-	140.00
12 Aug 2020		Inventory Opening Balance		-	140.00	-
<b>Total Inventory</b>				<b>320.00</b>	<b>320.00</b>	<b>-</b>
<b>Closing Balance</b>				<b>-</b>	<b>-</b>	<b>-</b>
<b>Light, Power, Heating</b>						
11 Jun 2020	Payable Invoice	PowerDirect - Monthly power supply	Rpt	110.00	-	110.00
12 Jul 2020	Payable Invoice	PowerDirect - Monthly power supply	Rpt	125.50	-	235.50
11 Aug 2020	Payable Invoice	PowerDirect - Monthly power supply	Rpt	100.32	-	335.82
<b>Total Light, Power, Heating</b>				<b>335.82</b>	<b>-</b>	<b>335.82</b>
<b>Motor Vehicle Expenses</b>						
20 Jun 2020	Spend Money	Melrose Parking - Monthly carpark	Chq 409	137.18	-	137.18
13 Jul 2020	Spend Money	Melrose Parking		137.18	-	274.36
7 Aug 2020	Payable Invoice	Gateway Motors - Annual service company car		380.00	-	654.36
<b>Total Motor Vehicle Expenses</b>				<b>654.36</b>	<b>-</b>	<b>654.36</b>
<b>Office Equipment</b>						
<b>Opening Balance</b>				-	-	-

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
22 Jul 2020	Payable Invoice	ABC Furniture - Coffee table for reception	710	923.79	-	923.79
<b>Total Office Equipment</b>				<b>923.79</b>	<b>-</b>	<b>923.79</b>
<b>Closing Balance</b>				<b>923.79</b>	<b>-</b>	<b>923.79</b>

**Office Expenses**

11 Jun 2020	Spend Money	Woolworths Market - Misc kitchen supplies for office		60.23	-	60.23
20 Jun 2020	Payable Invoice	Net Connect - Network diagnostics software	9781	500.00	-	560.23
21 Jun 2020	Payable Invoice	Swanston Security - Our share building doorman/security	AP	55.00	-	615.23
27 Jun 2020	Payable Credit Note	PC Complete - Unable to supply DVD writer for laptop - backorder	OG laptop	-	250.00	365.23
27 Jun 2020	Payable Credit Note	Swanston Security - Refund as agreed due to window break when guard absent	Refund	-	23.50	341.73
2 Jul 2020	Payable Invoice	PC Complete - DVD writer for laptop	OG laptop	250.00	-	591.73
12 Jul 2020	Spend Money	Woolworths Market - Misc kitchen supplies for office		31.50	-	623.23
12 Jul 2020	Spend Money	Orlena Greenville		27.25	-	650.48
22 Jul 2020	Payable Invoice	Swanston Security - Our share building doorman/security	AP	55.00	-	705.48
11 Aug 2020	Expense Claim	Xero Demo - Battery pack & power cable for home office		107.11	-	812.59
<b>Total Office Expenses</b>				<b>1,086.09</b>	<b>273.50</b>	<b>812.59</b>

**Printing & Stationery**

6 Jun 2020	Spend Money	Office Supplies Company - Misc stationery	Eft	21.71	-	21.71
12 Jul 2020	Expense Claim	Orlena Greenville - Print/bind report		27.25	-	48.96
15 Jul 2020	Spend Money	Office Supplies Company - Misc stationery		45.45	-	94.41
<b>Total Printing &amp; Stationery</b>				<b>94.41</b>	<b>-</b>	<b>94.41</b>

**Purchases**

9 Aug 2020	Payable Invoice	Bayside Wholesale - Golf balls - white single	GB1-White	775.98	-	775.98
<b>Total Purchases</b>				<b>775.98</b>	<b>-</b>	<b>775.98</b>

**Rent**

11 Jun 2020	Payable Invoice	Truxton Property Management - Monthly rent in advance	RENT	1,091.22	-	1,091.22
12 Jul 2020	Payable Invoice	Truxton Property Management - Monthly rent in advance	RENT	1,091.22	-	2,182.44
1 Aug 2020	Payable Invoice	Truxton Property Management - Monthly rent in advance	RENT	1,091.22	-	3,273.66
<b>Total Rent</b>				<b>3,273.66</b>	<b>-</b>	<b>3,273.66</b>

**Repairs and Maintenance**

19 Jun 2020	Payable Invoice	Central Copiers - Photocopier repair & drum replacement	945-OCOn	982.50	-	982.50
20 Jun 2020	Payable Invoice	Net Connect - Replacement hub & network switches	9781	850.00	-	1,832.50

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
21 Jul 2020	Spend Money	24 Locks		64.20	-	1,896.70
<b>Total Repairs and Maintenance</b>				<b>1,896.70</b>	<b>-</b>	<b>1,896.70</b>

**Sales**

10 Jun 2020	Receivable Invoice	City Limousines - Project management & implementation - branding workshop with your team	P/O 9711	-	230.95	230.95
11 Jun 2020	Receivable Invoice	Rex Media Group - Desktop/network support via email & phone. Per month fixed fee for minimum 20 hours/month.	Monthly Support	-	500.00	730.95
11 Jun 2020	Receivable Invoice	Hamilton Smith Ltd - Desktop/network support via email & phone. Per month fixed fee for minimum 20 hours/month.	Monthly Support	-	500.00	1,230.95
11 Jun 2020	Receivable Invoice	Young Bros Transport - Desktop/network support via email & phone. Per month fixed fee for minimum 20 hours/month.	Monthly Support	-	500.00	1,730.95
11 Jun 2020	Receivable Invoice	Port & Philip Freight - Desktop/network support via email & phone. Per month fixed fee for minimum 20 hours/month.	Monthly Support	-	500.00	2,230.95
12 Jun 2020	Receivable Invoice	Hamilton Smith Ltd - Desktop/network support via email & phone. Per month fixed fee for minimum 20 hours/month.	Monthly Support	-	500.00	2,730.95
13 Jun 2020	Receivable Invoice	Bank West - Half day training - Microsoft Office - for your Priority Mortgage Services Team (Session 3)	Training	-	400.00	3,130.95
13 Jun 2020	Receivable Invoice	Bank West - Half day training - Microsoft Office - for your Customer Support Team (Session 1)	Training	-	400.00	3,530.95
13 Jun 2020	Receivable Invoice	Bank West - Half day training - Microsoft Office - for your Lending Services Team (Session 2)	Training	-	400.00	3,930.95
14 Jun 2020	Receivable Invoice	City Agency - Copies of 'Fish out of Water' text for your Branding Team	Workshop	-	47.80	3,978.75
14 Jun 2020	Receivable Invoice	City Agency - Project management & implementation - branding workshop with your team ===== - 'Buzz Words' session with your Steering Group - Analysis of current marketing materials -	Workshop	-	500.00	4,478.75

## Account Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
		Workshop on re-brand outcomes and stakeholder identification - Analysis and presentation of findings to your Steering Group & Board				
19 Jun 2020	Receivable Invoice	Boom FM - Half day training - Microsoft Office	Training	-	500.00	4,978.75
20 Jun 2020	Receivable Invoice	Ridgeway University - Onsite project management for CRM Project 3 days/week	P/O CRM08-12	-	5,715.94	10,694.69
25 Jun 2020	Receivable Invoice	Petrie McCloud Watson & Associates - Development work - developer onsite per day	Portal Proj	-	1,300.00	11,994.69
27 Jun 2020	Receivable Invoice	City Limousines - Project management & implementation - branding workshop with your team - follow up session	P/O 9711	-	200.00	12,194.69
30 Jun 2020	Receivable Invoice	City Limousines - 'Fish out of Water: Finding Your Brand'	Book	-	19.95	12,214.64
30 Jun 2020	Receivable Invoice	Boom FM - Half day training - Microsoft Office - operations staff (Session 2)	Training	-	500.00	12,714.64
30 Jun 2020	Receivable Invoice	Boom FM - Half day training - Microsoft Office - reception staff (Session 1)	Training	-	500.00	13,214.64
30 Jun 2020	Receivable Credit Note	Boom FM - CREDIT Half day training - Microsoft Office and include in suite of training INV-0013	Training	500.00	-	12,714.64
2 Jul 2020	Receivable Invoice	DIISR - Small Business Services - Project management & implementation - branding workshop with your team	Yr Ref W08-143	-	250.00	12,964.64
2 Jul 2020	Receivable Invoice	DIISR - Small Business Services - Project management & implementation - 'due diligence' stocktake of your project scope/schedule/implementation plan/outcome measures (hourly rate as agreed)	Yr Ref W08-143	-	525.00	13,489.64
12 Jul 2020	Receivable Invoice	Rex Media Group - Desktop/network support via email & phone. Per month fixed fee for minimum 20 hours/month.	Monthly Support	-	500.00	13,989.64
12 Jul 2020	Receivable Invoice	Hamilton Smith Ltd - Desktop/network support via email & phone. Per month	Monthly Support	-	500.00	14,489.64

Account Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
		fixed fee for minimum 20 hours/month.				
12 Jul 2020	Receivable Invoice	DIISR - Small Business Services - 'Fish out of Water: Finding Your Brand'	Yr Ref W08-143	-	19.95	14,509.59
12 Jul 2020	Receivable Invoice	DIISR - Small Business Services - Project management & implementation - branding workshop with your team - follow up	Yr Ref W08-143	-	200.00	14,709.59
12 Jul 2020	Receivable Invoice	Port & Philip Freight - Desktop/network support via email & phone. Per month fixed fee for minimum 20 hours/month.	Monthly Support	-	500.00	15,209.59
12 Jul 2020	Receivable Invoice	Young Bros Transport - Desktop/network support via email & phone. Per month fixed fee for minimum 20 hours/month.	Monthly Support	-	500.00	15,709.59
17 Jul 2020	Receivable Credit Note	DIISR - Small Business Services - 'Fish out of Water: Finding Your Brand' - credit - charged in error - should be included overall project	Yr Ref W08-143	19.95	-	15,689.64
21 Jul 2020	Receivable Invoice	Ridgeway University - Onsite project management for CRM Project 3 days/week	P/O CRM08-12	-	5,715.94	21,405.58
22 Jul 2020	Receivable Credit Note	Hamilton Smith Ltd - Full credit - DUPLICATE of INV-0001	Monthly Support	500.00	-	20,905.58
6 Aug 2020	Receivable Invoice	City Limousines - Development work - developer onsite per day	P/O 9711	-	650.00	21,555.58
11 Aug 2020	Receivable Invoice	Marine Systems - Marketing guides	Ref MK815	-	365.82	21,921.40
11 Aug 2020	Receivable Invoice	Basket Case - Development work - per hour rate	INV-0026	-	434.18	22,355.58
11 Aug 2020	Receivable Invoice	Basket Case - Project team meeting to discuss dev changes required to your online gift basket ordering system	INV-0026	-	410.67	22,766.25
11 Aug 2020	Receivable Invoice	Bayside Club - Golf balls - white single	GB1-White	-	206.93	22,973.18
<b>Total Sales</b>				<b>1,019.95</b>	<b>23,993.13</b>	<b>22,973.18</b>

**Sales Tax**

<b>Opening Balance</b>				-	-	-
6 Jun 2020	Spend Money	Office Supplies Company	Eft	1.79	-	(1.79)
8 Jun 2020	Payable Invoice	Xero	AP	2.39	-	(4.18)
10 Jun 2020	Receivable Invoice	City Limousines	P/O 9711	-	19.05	14.87
11 Jun 2020	Receivable Invoice	Rex Media Group	Monthly Support	-	41.25	56.12
11 Jun 2020	Expense Claim	Orlena Greenville		2.66	-	53.46
11 Jun 2020	Payable Invoice	PowerDirect	Rpt	9.08	-	44.38

## Account Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
11 Jun 2020	Receivable Invoice	Hamilton Smith Ltd	Monthly Support	-	41.25	85.63
11 Jun 2020	Receivable Invoice	Young Bros Transport	Monthly Support	-	41.25	126.88
11 Jun 2020	Receivable Invoice	Port & Philip Freight	Monthly Support	-	41.25	168.13
11 Jun 2020	Spend Money	Woolworths Market		4.97	-	163.16
11 Jun 2020	Payable Invoice	Truxton Property Management	RENT	90.03	-	73.13
12 Jun 2020	Payable Invoice	Net Connect	Rpt	3.42	-	69.71
12 Jun 2020	Receivable Invoice	Hamilton Smith Ltd	Monthly Support	-	41.25	110.96
13 Jun 2020	Receivable Invoice	Bank West	Training	-	33.00	143.96
13 Jun 2020	Receivable Invoice	Bank West	Training	-	66.00	209.96
14 Jun 2020	Receivable Invoice	City Agency	Workshop	-	41.25	251.21
14 Jun 2020	Receivable Invoice	City Agency	Workshop	-	4.18	255.39
15 Jun 2020	Spend Money	Brunswick Petals	Gift	3.81	-	251.58
19 Jun 2020	Payable Invoice	Central Copiers	945-OCon	81.06	-	170.52
19 Jun 2020	Receivable Invoice	Boom FM	Training	-	41.25	211.77
20 Jun 2020	Spend Money	Melrose Parking	Chq 409	11.32	-	200.45
20 Jun 2020	Receivable Invoice	Ridgeway University	P/O CRM08-12	-	471.56	672.01
20 Jun 2020	Payable Invoice	Net Connect	9781	113.88	-	558.13
21 Jun 2020	Payable Invoice	Swanston Security	AP	4.54	-	553.59
21 Jun 2020	Payable Invoice	MCO Cleaning Services	5679	9.08	-	544.51
21 Jun 2020	Payable Invoice	PC Complete		148.87	-	395.64
21 Jun 2020	Payable Invoice	SMART Agency	SM0195	152.42	-	243.22
25 Jun 2020	Receivable Invoice	Petrie McLoud Watson & Associates	Portal Proj	-	107.25	350.47
27 Jun 2020	Receivable Invoice	City Limousines	P/O 9711	-	16.50	366.97
27 Jun 2020	Payable Credit Note	PC Complete	OG laptop	-	20.63	387.60
27 Jun 2020	Payable Credit Note	Swanston Security	Refund	-	1.94	389.54
30 Jun 2020	Receivable Invoice	City Limousines	Book	-	1.75	391.29
30 Jun 2020	Receivable Invoice	Boom FM	Training	-	82.50	473.79
30 Jun 2020	Receivable Credit Note	Boom FM	Training	41.25	-	432.54
2 Jul 2020	Receivable Invoice	DIISR - Small Business Services	Yr Ref W08-143	-	43.31	475.85
2 Jul 2020	Receivable Invoice	DIISR - Small Business Services	Yr Ref W08-143	-	20.63	496.48
2 Jul 2020	Payable Invoice	PC Complete	OG laptop	20.63	-	475.85
9 Jul 2020	Payable Invoice	Xero	AP	2.39	-	473.46
12 Jul 2020	Receivable Invoice	Rex Media Group	Monthly Support	-	41.25	514.71
12 Jul 2020	Spend Money	Woolworths Market		2.60	-	512.11
12 Jul 2020	Payable Invoice	Hoyt Productions	08-4123	453.75	-	58.36
12 Jul 2020	Receivable Invoice	Hamilton Smith Ltd	Monthly Support	-	41.25	99.61
12 Jul 2020	Payable Invoice	Truxton Property Management	RENT	90.03	-	9.58
12 Jul 2020	Spend Money	Orlena Greenville		2.25	-	7.33
12 Jul 2020	Receivable Invoice	DIISR - Small Business Services	Yr Ref W08-143	-	16.50	23.83
12 Jul 2020	Receivable Invoice	DIISR - Small Business Services	Yr Ref W08-143	-	1.75	25.58
12 Jul 2020	Receivable Invoice	Port & Philip Freight	Monthly Support	-	41.25	66.83
12 Jul 2020	Payable Invoice	PowerDirect	Rpt	10.35	-	56.48
12 Jul 2020	Expense Claim	Orlena Greenville		2.25	-	54.23
12 Jul 2020	Receivable Invoice	Young Bros Transport	Monthly Support	-	41.25	95.48
13 Jul 2020	Spend Money	Melrose Parking		11.32	-	84.16

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
13 Jul 2020	Payable Invoice	Net Connect	Rpt	3.57	-	80.59
15 Jul 2020	Spend Money	Office Supplies Company		3.75	-	76.84
17 Jul 2020	Receivable Credit Note	DIISR - Small Business Services	Yr Ref W08-143	1.75	-	75.09
21 Jul 2020	Spend Money	24 Locks		5.30	-	69.79
21 Jul 2020	Receivable Invoice	Ridgeway University	P/O CRM08-12	-	471.56	541.35
22 Jul 2020	Payable Invoice	ABC Furniture	710	76.21	-	465.14
22 Jul 2020	Receivable Credit Note	Hamilton Smith Ltd	Monthly Support	41.25	-	423.89
22 Jul 2020	Payable Invoice	Swanston Security	AP	4.54	-	419.35
1 Aug 2020	Payable Invoice	Truxton Property Management	RENT	90.03	-	329.32
1 Aug 2020	Payable Invoice	SMART Agency	SM0210	190.53	-	138.79
6 Aug 2020	Payable Invoice	Bayside Club		9.91	-	128.88
6 Aug 2020	Receivable Invoice	City Limousines	P/O 9711	-	53.63	182.51
6 Aug 2020	Payable Invoice	PC Complete		162.52	-	19.99
7 Aug 2020	Payable Invoice	Gateway Motors		31.35	-	(11.36)
8 Aug 2020	Payable Invoice	Young Bros Transport		9.53	-	(20.89)
8 Aug 2020	Payable Invoice	Xero	AP	2.39	-	(23.28)
9 Aug 2020	Payable Invoice	Bayside Wholesale	GB1-White	64.02	-	(87.30)
11 Aug 2020	Receivable Invoice	Marine Systems	Ref MK815	-	30.18	(57.12)
11 Aug 2020	Payable Invoice	PowerDirect	Rpt	8.28	-	(65.40)
11 Aug 2020	Receivable Invoice	Basket Case	INV-0026	-	69.70	4.30
11 Aug 2020	Receivable Invoice	Bayside Club	GB1-White	-	17.07	21.37
11 Aug 2020	Expense Claim	Xero Demo		8.84	-	12.53
12 Aug 2020	Payable Invoice	Net Connect	Rpt	4.13	-	8.40
12 Aug 2020	Payable Invoice	Capital Cab Co	CS815	18.44	-	(10.04)
<b>Total Sales Tax</b>				<b>2,012.48</b>	<b>2,002.44</b>	<b>(10.04)</b>
<b>Closing Balance</b>				<b>10.04</b>	<b>-</b>	<b>(10.04)</b>

### Telephone & Internet

12 Jun 2020	Payable Invoice	Net Connect - Cable internet	Rpt	41.50	-	41.50
13 Jul 2020	Payable Invoice	Net Connect - Cable internet	Rpt	43.25	-	84.75
12 Aug 2020	Payable Invoice	Net Connect - Cable internet	Rpt	50.00	-	134.75
<b>Total Telephone &amp; Internet</b>				<b>134.75</b>	<b>-</b>	<b>134.75</b>

### Tracking Transfers

<b>Opening Balance</b>				<b>-</b>	<b>-</b>	<b>-</b>
27 Jun 2020	Payable Credit Note Allocation	PC Complete	OG laptop	-	270.63	270.63
27 Jun 2020	Payable Credit Note Allocation	PC Complete	OG laptop	270.63	-	-
27 Jun 2020	Payable Credit Note Allocation	Swanston Security	Refund	-	25.44	25.44
27 Jun 2020	Payable Credit Note Allocation	Swanston Security	Refund	25.44	-	-
30 Jun 2020	Receivable Credit Note Allocation	Boom FM	Training	-	541.25	541.25
30 Jun 2020	Receivable Credit Note Allocation	Boom FM	Training	541.25	-	-
17 Jul 2020	Receivable Credit Note Allocation	DIISR - Small Business Services	Yr Ref W08-143	21.70	-	(21.70)
17 Jul 2020	Receivable Credit Note Allocation	DIISR - Small Business Services	Yr Ref W08-143	-	21.70	-
22 Jul 2020	Receivable Credit Note Allocation	Hamilton Smith Ltd	Monthly Support	-	541.25	541.25



DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE
22 Jul 2020	Receivable Credit Note Allocation	Hamilton Smith Ltd	Monthly Support	541.25	-	-
<b>Total Tracking Transfers</b>				<b>1,400.27</b>	<b>1,400.27</b>	-
<b>Closing Balance</b>				-	-	-
<b>Travel - National</b>						
11 Jun 2020	Expense Claim	Orlena Greenville - Parking for MRE conference		16.63	-	16.63
11 Jun 2020	Expense Claim	Orlena Greenville - Breakfast before MRE conference		15.61	-	32.24
12 Aug 2020	Payable Invoice	Capital Cab Co - Taxi services	CS815	223.56	-	255.80
<b>Total Travel - National</b>				<b>255.80</b>	-	<b>255.80</b>
<b>Unpaid Expense Claims</b>						
<b>Opening Balance</b>				-	-	-
11 Jun 2020	Expense Claim	Orlena Greenville		-	34.90	34.90
27 Jun 2020	Expense Claim Payment	Payment: Orlena Greenville		34.90	-	-
12 Jul 2020	Expense Claim Payment	Payment: Orlena Greenville		29.50	-	(29.50)
12 Jul 2020	Expense Claim	Orlena Greenville		-	29.50	-
11 Aug 2020	Expense Claim	Xero Demo		-	115.95	115.95
<b>Total Unpaid Expense Claims</b>				<b>64.40</b>	<b>180.35</b>	<b>115.95</b>
<b>Closing Balance</b>				-	<b>115.95</b>	<b>115.95</b>
<b>Total</b>				<b>94,525.72</b>	<b>94,525.72</b>	-

# Aged Payables Detail

Demo Company (Global)

As at 31 December 2020

INVOICE DATE	INVOICE REFERENCE	CURRENT	< 1 MONTH	1 MONTH	2 MONTHS	3 MONTHS	OLDER
19 Jun 2020	945-OCon	-	-	-	-	-	163.56
21 Jun 2020	SM0195	-	-	-	-	-	2,000.00
22 Jul 2020	AP	-	-	-	-	-	59.54
1 Aug 2020	SM0210	-	-	-	-	-	2,500.00
6 Aug 2020		-	-	-	-	-	130.00
6 Aug 2020		-	-	-	-	-	2,132.51
8 Aug 2020	AP	-	-	-	-	-	31.39
8 Aug 2020		-	-	-	-	-	125.03
9 Aug 2020	GB1-White	-	-	-	-	-	840.00
11 Aug 2020	Rpt	-	-	-	-	-	108.60
12 Aug 2020	CS815	-	-	-	-	-	242.00
12 Aug 2020	Rpt	-	-	-	-	-	54.13
<b>Total</b>		-	-	-	-	-	<b>8,386.76</b>

# Aged Receivables Detail

## Demo Company (Global) As at 31 December 2020

INVOICE DATE	INVOICE NUMBER	INVOICE REFERENCE	CURRENT	< 1 MONTH	1 MONTH	2 MONTHS	3 MONTHS	OLDER
<b>Basket Case</b>								
11 Aug 2020	INV-0026		-	-	-	-	-	914.55
<b>Total Basket Case</b>			-	-	-	-	-	<b>914.55</b>
<b>Bayside Club</b>								
11 Aug 2020	INV-0028	GB1-White	-	-	-	-	-	234.00
<b>Total Bayside Club</b>			-	-	-	-	-	<b>234.00</b>
<b>City Limousines</b>								
10 Jun 2020	INV-0006	P/O 9711	-	-	-	-	-	250.00
27 Jun 2020	INV-0012	P/O 9711	-	-	-	-	-	216.50
30 Jun 2020	INV-0017	Book	-	-	-	-	-	21.70
6 Aug 2020	INV-0024	P/O 9711	-	-	-	-	-	703.63
<b>Total City Limousines</b>			-	-	-	-	-	<b>1,191.83</b>
<b>DIISR - Small Business Services</b>								
2 Jul 2020	INV-0016	Yr Ref W08-143	-	-	-	-	-	270.63
<b>Total DIISR - Small Business Services</b>			-	-	-	-	-	<b>270.63</b>
<b>Marine Systems</b>								
11 Aug 2020	INV-0027	Ref MK815	-	-	-	-	-	396.00
<b>Total Marine Systems</b>			-	-	-	-	-	<b>396.00</b>
<b>Ridgeway University</b>								
21 Jul 2020	INV-0025	P/O CRM08-12	-	-	-	-	-	6,187.50
<b>Total Ridgeway University</b>			-	-	-	-	-	<b>6,187.50</b>

Aged Receivables Detail

INVOICE DATE	INVOICE NUMBER	INVOICE REFERENCE	CURRENT	< 1 MONTH	1 MONTH	2 MONTHS	3 MONTHS	OLDER
<b>Total</b>			-	-	-	-	-	9,194.51